

Keep Achieving (Kach) at Brookdale Community College
A Unique Supports Program Opportunity



**Instructions for Completing the Application and
Information on the Application Selection process**

2017 – 2018



Keep Achieving (Kach) at Brookdale Community College

This collaboration between Brookdale Community College and The Arc of Monmouth provides a unique and supportive college experience for students with intellectual and developmental disabilities (I/DD).

The goals of Keep Achieving (Kach) at Brookdale are to assist individuals with intellectual and developmental disabilities to become more self-actualized, become life-long learners, develop marketable employment skills and increase social awareness, thus resulting in the individual's ability to live more independently.

Instructions for Completing the Student Application

Applications will be available on The Arc of Monmouth's website in January. Applications may be submitted January 24, 2017 through April 17, 2017 for the academic year beginning September 2017. After your completed application has been submitted, you will receive written confirmation that the application and supporting documents have been received. In May, applicants are contacted regarding their application and mandatory student/parent/family/guardian interviews are scheduled.

Application Process

1. Download the Keep Achieving (Kach) at Brookdale application from The Arc of Monmouth website located at www.arcofmonmouth.org/kach
2. Submit a copy of your latest Individualized Education Program (IEP)
3. Submit a copy of your latest Educational Evaluation
4. Submit a copy of your latest Psychological Evaluation
5. Submit two letters of recommendation
6. Submit the completed media release
7. Submit proof of legal guardianship (if applicable)

Complete the application and submit it with the documents listed above to:

Karen Halloran, Coordinator of Keep Achieving (Kach) at Brookdale
The Arc of Monmouth
1158 Wayside Road
Tinton Falls, NJ 07712

The Kach program is being aligned with the DDD Supports Program service descriptions. More information to follow for students entering the 2017-2018 academic year.

Keep Achieving (Kach) at Brookdale Community College

Application Selection Process

Students applying for admission to Kach must meet the following criteria:

- Applicants must be at least 21 years old and have completed their education entitlement no later than June 2017 **or** must be referred by their Child Study Team for consideration.
- Applicants must demonstrate the desire to attend Kach and adhere to Brookdale Community College policies, including attendance.
- Applicants who have completed their education entitlement must be declared eligible for Medicaid services by the New Jersey Department of Human Services, and must be deemed eligible for Division of Developmental Disabilities (DDD) funding.
- Applicants who have educational entitlement remaining must have funding from a local education authority. Should the education entitlement be completed prior to completing the three-year commitment to Kach, applicants must then be declared eligible for Medicaid services by the New Jersey Division of Human Services, and must be deemed eligible for DDD funding.
- If accepted into the Kach program, applicants will be responsible for securing, with their designated Support Coordinator, the proper pre-authorizations for the services being delivered.
- Applicants must have sufficient emotional and independent stability to participate in all aspects of Kach.
- Applicants must demonstrate the ability to accept and follow reasonable rules and behave respectfully towards others.
- If accepted into the program, applicants will be responsible for their own transportation.
- Applicants must be able to administer their own medication and be capable of attending to their personal hygiene.
- Preference will be provided to Monmouth County residents.
- Applicants must be willing to be featured in any of the following organizations' media presentations:
 - The Arc of Monmouth | Brookdale Community College
 - The Arc of New Jersey | The Arc of the United States
- Applicants must have a strong desire to become an independent adult and possess sufficient emotional stability to participate successfully in this program.
- If accepted into Kach, applicants must make a three-year commitment to the program. Full attendance is expected.

Kach is a certificate program (not an accredited college degree program). Students will receive a certificate of completion.

Due to space limitations, not all applicants who file an application and meet the criteria for admission will be accepted into the Kach program.

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- Due to the expected volume of applications, not all applicants will be invited to interview.
- Applicants and their families who are invited to interview for admission into the Kach program must attend the interview. A selection committee will conduct the interviews, review applications and select students for admission. The decision to offer or deny admission to Kach will be made by the selection committee.
- Letters will be mailed to all Kach applicants indicating whether the applicant has been accepted into the program.
- Please do not call or email regarding the status of your application, as we will not be able to provide this information prior to the letters being mailed.

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More information to follow for students entering the 2017-2018 academic year.*